

**City of Cave Springs  
City Council Meeting Minutes – American Legion  
April 26, 2022 @ 6:30 PM**

**Call to Order of City Council Meeting @ 6:30pm**

Mayor Noblett	Present
Marc Williams	Present
Angie Caruthers	Present
Lori Bond	Present
Mike Middlecamp	Present
MC Chitszan	Present

**Others Present:**

Recorder Treasurer – Kimberly Hutcheson  
Police Chief – Keith Lawson  
Fire Chief – Gary Jordan  
City Attorney – Justin Eichmann

**Approval of the April 26, 2022 - City Council Agenda**

Alderman Caruthers made the motion to approve the agenda, Alderman Bond seconded the motion.  
Motion Passed 5-0

**Approval of City Council Minutes – March 2022**

Alderman Williams made the motion to approve city council minutes with amendments; Alderman Middlecamp seconded the motion. Motion Passed 5-0

**City Financial Reports:**

**March 2022 City Financial Report**

Alderman Williams made the motion to approve City Financials for March 2022, Alderman Chitszan seconded the motion. Motion Passed 5-0

**Water and Sewer Financial Reports:**

**March 2022 Water and Sewer Financial Report**

Alderman Chitszan made the motion to approve Water & Sewer Financials for March 2022, Alderman Williams seconded the motion. Motion Passed 5-0

**Department Reports:**

Fire Department – Gary Jordan  
Police Department – Keith Lawson  
Water and Sewer – Mayor Noblett  
Planning Commission – Tim Reavis  
  
Engineer's Report – Daniel Barnes  
Attorney's Report: - Justin Eichmann

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Alderman Caruthers made the motion to hold a special council meeting with Landis property owners regarding Pace Lane drainage easements this week. The day depends on the Landis' schedule, Alderman Bond seconded the motion. Motion Passed 5-0

Alderman Chitszan made the motion to purchase property on Fairway Valley in Pebble Beach for a utility easement, approx. 100-foot strip, Alderman Middlecamp seconded the motion. Motion Passed 5-0

Clerk / Treasurer's Report: - Kimberly Hutcheson

Mayor's Report / State of the City Address

**Public Comments**

Erica Velasquez – Rustic Creek Cave Springs

- Brentwood Concerns

**Council Updates:**

1. BURDINE AREA UTILITY UPDATE – Mayor Noblett

**New Business:**

- 1) **A RESOLUTION APPROVING AND ADOPTING AN UPDATED PERSONNEL HANDBOOK FOR THE CITY OF CAVE SPRINGS, ARKANSAS.**

Alderman Caruthers made the motion to approve Resolution 2022-17 with amendments to the description of intermediate family under bereavement and leave the description the as is under nepotism, Alderman Chitszan seconded the motion. Motion Passed 5-0

- 2) **A RESOLUTION TO ADOPT UPDATED PUBLIC WORKS DIRECTOR JOB DESCRIPTION FOR THE CITY OF CAVE SPRINGS, ARKANSAS, AMENDING THE BUDGET AND FOR OTHER PURPOSES**

Alderman Chitszan made the motion to approve Resolution 2022-18, Alderman Middlecamp seconded the motion. Motion Passed 5-0

- 3) **A RESOLUTION TO ADOPT UPDATED PUBLIC WORKS LEAD TECHNICIAN JOB DESCRIPTION FOR THE CITY OF CAVE SPRINGS, ARKANSAS, AMENDING THE BUDGET AND FOR OTHER PURPOSES.**

Alderman Williams made the motion to approve Resolution 2022-19, Alderman Chitszan seconded the motion. Motion Passed 5-0

- 4) **A RESOLUTION EXPRESSING THE WILLINGNESS OF THE CITY OF CAVE SPRINGS TO UTILIZE FEDERAL-AID TRANSPORTATION ALTERNATIVES PROGRAM FUNDS.**

Alderman Caruthers made the motion to approve Resolution 2022-20, Alderman Middlecamp seconded the motion. Motion Passed 5-0

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**5) AN ORDINANCE ESTABLISHING A MAXIMUM NUMBER OF VACATION DAYS FOR POLICE OFFICERS, A MAXIMUM PAYMENT OF VACATION UPON END OF TERM OF SERVICE OR RETIREMENT FOR POLICE OFFICERS, AND A SICK LEAVE ACCRUAL RATE FOR FIREFIGHTERS.**

Aldermoman Caruthers made the motion to suspend the rules and to be placed on the third and final reading by title only, Alderman Chitszan seconded the motion. Motion Passed 5-0

Angie Caruthers	YES	Mike Middlecamp	YES
Lori Bond	YES	Marc Williams	YES
MC Chitszan	YES		

Aldermoman Caruthers made the motion for the **Ordinance 2022-11** to be adopted, Alderman Chitszan seconded the Motion. Motion Passed 5-0

Angie Caruthers	YES	Mike Middlecamp	YES
Lori Bond	YES	Marc Williams	YES
MC Chitszan	YES		

**6) AN ORDINANCE AMENDING IN ITS ENTIRETY ORDINANCE NO. 2019-07 AND AUTHORIZING THE MAYOR OF THE CITY OF CAVE SPRINGS TO MAKE PURCHASES OF SUPPLIES, APPARATUS, EQUIPMENT, MATERIALS AND OTHER THINGS REQUISITE FOR PUBLIC PURPOSES FOR THE CITY OF CAVE SPRINGS, AND TO MAKE NECESSARY CONTRACTS FOR SUCH WORK OR LABOR TO BE DONE, OR MATERIAL OR OTHER NECESSARY THINGS TO BE FURNISHED TO OR FOR THE BENEFIT OF THE CITY, SETTING FORTH THE PROCEDURE TO COMPETITIVELY BID FOR CERTAIN PURCHASES; DECLARING AN EMERGENCY AND FOR OTHER PURPOSES.**

Alderman Chitszan made the motion to suspend the rules and to be placed on the third and final reading by title only, Alderman Middlecamp seconded the motion. Motion Passed 5-0

Angie Caruthers	YES	Mike Middlecamp	YES
Lori Bond	YES	Marc Williams	YES
MC Chitszan	YES		

Alderman Chitszan made the motion for the **Ordinance 2022-12** to be adopted, Aldermoman Bond seconded the Motion. Motion Passed 5-0

Angie Caruthers	YES	Mike Middlecamp	YES
Lori Bond	YES	Marc Williams	YES
MC Chitszan	YES		

Alderman Williams made the motion for the Emergency Clause to be adopted, Alderman Chitszan seconded the Motion. Motion Passed 5-0

Angie Caruthers	YES	Mike Middlecamp	YES
Lori Bond	YES	Marc Williams	YES
MC Chitszan	YES		

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**7) AN ORDINANCE TO REZONE APPROXIMATELY 3.05 ACRES LOCATED AT 977 W. SHORES AVENUE FROM GENERAL AGRICULTURE (A-1) TO SINGLE FAMILY RESIDENTIAL (R-2) IN THE CITY OF CAVE SPRINGS, ARKANSAS.**

Alderman Bond made the motion to suspend the rules and to be placed on the third and final reading by title only, Alderman Chitszan seconded the motion. Motion Passed 5-0

Angie Caruthers	YES	Mike Middlecamp	YES
Lori Bond	YES	Marc Williams	YES
MC Chitszan	YES		

Alderman Middlecamp made the motion for the **Ordinance 2022-13** to be adopted, Alderman Chitszan seconded the Motion. Motion Passed 5-0

Angie Caruthers	YES	Mike Middlecamp	YES
Lori Bond	YES	Marc Williams	YES
MC Chitszan	YES		

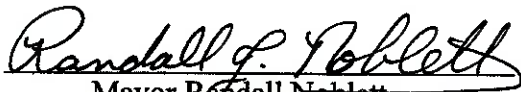
**8) APPOINTMENT OF CITY COUNCIL MEMBER FOR TO COMPLETE THE CURRENT TERM FOR WARD 3 POSITION 2**

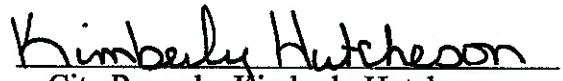
Alderman Middlecamp made the motion to go into executive session to discuss the resumes for council member, Alderman Chitszan seconded the motion. Motion Passed 5-0 (8:48 pm)

City Council returned from Executive Session at 9:00 pm

Alderman Caruthers made the motion to appoint Erica Velasquez as Alderman for Ward 3 Position 2, Alderman Chitszan seconded the motion. Motion Passed 5-0

Alderman Caruthers made the motion to adjourn at 9:05 pm, Alderman Williams seconded the motion. Motion Passed 5-0

  
Mayor Randall Noblett

  
City Recorder Kimberly Hutcheson  
Clerk

FILED FOR RECORD  
AT 4:56 O'CLOCK P.M.

MAY 25 2022

CITY OF CAVE SPRINGS, AR  
CITY CLERK



City of Cave Springs, AR City Council Meeting 04/26/2022  
City Council Minutes approved by Council on 5-24-22  
Minutes are not verbatim transcripts of the proceedings.