

**City of Cave Springs  
City Council Meeting Minutes – American Legion  
July 25, 2023 @ 6:30 PM**

**Call to Order of City Council Meeting @ 6:30pm**

Mayor Noblett	Present
Marc Williams	Present – Marc Williams @ 6:33
Angie Caruthers	Present
Lori Bond	Present
Mike Middlecamp	Present
MC Chitszan	Present
Erica Velasquez	Present

**Others Present:**

Clerk / Treasurer – Kimberly Hutcheson  
Police Dept – Rick Crisman  
Fire Chief – Gary Jordan  
Planning – David Keck  
City Attorney – Justin Eichmann  
City Engineer – Daniel Barnes

**Approval of the July 25, 2023 - City Council Agenda**

Alderman Caruthers made the motion to approve the agenda, Alderman Velasquez seconded the motion. Motion Passed 5-0

**Approval of City Council Minutes – June 27, 2023**

Alderman Chitszan made the motion to approve city council minutes; Alderman Middlecamp seconded the motion. Motion Passed 5-0

**City Financial Reports:**

**June 2023 City Financial Reports**

Alderman Middlecamp made the motion to approve City Financials for June 2023; Alderman Chitszan seconded the motion. Motion Passed 6-0

**Water and Sewer Financial Reports:**

**June 2023 Water & Sewer Financial Reports**

Alderman Chitszan made the motion to approve Water & Sewer Financials for June 2023, Alderman Bond seconded the motion. Motion Passed 6-0

**Department Reports:**

Fire Department – Gary Jordan  
Police Department – Rick Crisman  
Water and Sewer – Engineer Daniel Barnes  
Planning Commission – David Keck

Engineer's Report – Daniel Barnes  
Attorney's Report: - Justin Eichmann  
Treasurer's Report – Clerk / Treasurer Kimberly Hutcheson  
Mayor's Report – Mayor Noblett

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**Public Comments –**

Mr & Mrs. Duncan – Oppose Rezone @ Ravine  
Unknown Resident – Oppose Rezone @ Ravine  
Brad Scott – Oppose Rezone @ Ravine  
Brian – Oppose Rezone @ Ravine  
Carrie Turner – Oppose Rezone @ Ravine  
Keith – Oppose Rezone @ Ravine  
Gary Jordan Fire Chief – Traffic Concerns regarding rezone at Ravine  
Unknown Resident – Oppose Rezone @ Ravine

**Old Business - None**

**New Business:**

- 1) A RESOLUTION TO WAIVE COMPETITIVE BIDDING AND AUTHORIZE THE MAYOR TO EXECUTE AN AGREEMENT WITH FIVE STAR PAVING FOR THE 3RD STREET IMPROVEMENTS PROJECT IN THE CITY OF CAVE SPRINGS AND APPROPRIATING FUNDS FOR THE SAME.DISCUSS MERCHANDISING.**

Alderman Chitszan made the motion to approve Resolution 2023-24, Alderwoman Caruthers seconded the motion. Motion Passed 6-0

- 2) A RESOLUTION TO APPROPRIATE FUNDS AND AUTHORIZE THE PURCHASE OF SIX (6) SETS OF TURNOUT GEAR FROM CASCO INDUSTRIES, INC. FOR THE CAVE SPRINGS FIRE DEPARTMENT,**

Alderman Williams made the motion to approve Resolution 2023-25, Alderwoman Caruthers seconded the motion. Motion Passed 6-0

- 3) A RESOLUTION AMENDING SECTION 5.1.2: FIRE DEPARTMENT OF THE CITY OF CAVE SPRINGS EMPLOYEE PERSONNEL HANDBOOK.**

Alderwoman Caruthers made the motion to approve Resolution 2023-26, Alderman Williams seconded the motion. Motion Passed 6-0

- 4) A RESOLUTION AMENDING SECTION 5.2: HOLIDAYS AND HOLIDAY PAY, OF THE CITY OF CAVE SPRINGS EMPLOYEE PERSONNEL HANDBOOK.**

Alderman Chitszan made the motion to approve Resolution 2023-27, Alderwoman Velasquez seconded the motion. Motion Passed 6-0

- 5) A RESOLUTION AMENDING SECTION 6.13: CITY VEHICLE POLICY, OF THE CITY OF CAVE SPRINGS EMPLOYEE PERSONNEL HANDBOOK.**

Alderman Middlecamp made the motion to approve Resolution 2023-28, Alderman Williams seconded the motion. Motion Passed 6-0

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**6) AN ORDINANCE ADOPTING BY REFERENCE THE INTERNATIONAL MECHANICAL CODE, 2021 EDITION OR MOST CURRENT EDITION; REPEALING CODE PROVISIONS IN CONFLICT THEREWITH; DECLARING AN EMERGENCY**

Alderwoman Caruthers made the motion to suspend the rules and to be placed on the third and final reading by title only, Alderman Chitszan seconded the motion. Motion Passed 6-0

Angie Caruthers	YES	Mike Middlecamp	YES
Lori Bond	YES	Marc Williams	YES
MC Chitszan	YES	Erica Velasquez	YES

Alderwoman Caruthers made the motion for **Ordinance 2023-09** to be adopted, Alderman Williams seconded the Motion. Motion Passed 6-0

Angie Caruthers	YES	Mike Middlecamp	YES
Lori Bond	YES	Marc Williams	YES
MC Chitszan	YES	Erica Velasquez	YES

Alderwoman Caruthers made the motion for the Emergency Clause to be adopted, Alderman Chitszan seconded the Motion. Motion Passed 6-0

Angie Caruthers	YES	Mike Middlecamp	YES
Lori Bond	YES	Marc Williams	YES
MC Chitszan	YES	Erica Velasquez	YES

**7) AN ORDINANCE ADOPTING BY REFERENCE THE ARKANSAS FIRE PREVENTION CODE, 2021 EDITION OR MOST CURRENT EDITION; REPEALING CODE PROVISIONS IN CONFLICT THEREWITH; DECLARING AN EMERGENCY**

Alderwoman Velasquez made the motion to suspend the rules and to be placed on the third and final reading by title only, Alderman Caruthers seconded the motion. Motion Passed 6-0

Angie Caruthers	YES	Mike Middlecamp	YES
Lori Bond	YES	Marc Williams	YES
MC Chitszan	YES	Erica Velasquez	YES

Alderwoman Velasquez made the motion for **Ordinance 2023-10** to be adopted, Alderman Williams seconded the Motion. Motion Passed 6-0

Angie Caruthers	YES	Mike Middlecamp	YES
Lori Bond	YES	Marc Williams	YES
MC Chitszan	YES	Erica Velasquez	YES

Alderman Middlecamp made the motion for the Emergency Clause to be adopted, Alderman Caruthers seconded the Motion. Motion Passed 6-0

Angie Caruthers	YES	Mike Middlecamp	YES
Lori Bond	YES	Marc Williams	YES
MC Chitszan	YES	Erica Velasquez	YES

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**8) AN ORDINANCE ADOPTING BY REFERENCE THE NFPA 70, NATIONAL ELECTRICAL CODE, 2020 EDITION OR MOST CURRENT EDITION; REPEALING CODE PROVISIONS IN CONFLICT THEREWITH; DECLARING AN EMERGENCY**

Alderwoman Velasquez made the motion to suspend the rules and to be placed on the third and final reading by title only, Alderwoman Caruthers seconded the motion. Motion Passed 6-0

Angie Caruthers	YES	Mike Middlecamp	YES
Lori Bond	YES	Marc Williams	YES
MC Chitszan	YES	Erica Velasquez	YES

Alderman Chitszan made the motion for **Ordinance 2023-11** to be adopted, Alderman Williams seconded the Motion. Motion Passed 6-0

Angie Caruthers	YES	Mike Middlecamp	YES
Lori Bond	YES	Marc Williams	YES
MC Chitszan	YES	Erica Velasquez	YES

Alderwoman Caruthers made the motion for the Emergency Clause to be adopted, Alderwoman Velasquez seconded the Motion. Motion Passed 6-0

Angie Caruthers	YES	Mike Middlecamp	YES
Lori Bond	YES	Marc Williams	YES
MC Chitszan	YES	Erica Velasquez	YES

**9) AN ORDINANCE ADOPTING BY REFERENCE THE ARKANSAS PLUMBING CODE, 2018 EDITION OR MOST CURRENT EDITION; REPEALING CODE PROVISIONS IN CONFLICT THEREWITH; DECLARING AN EMERGENCY**

Alderwoman Caruthers made the motion to suspend the rules and to be placed on the third and final reading by title only, Alderwoman Velasquez seconded the motion. Motion Passed 6-0

Angie Caruthers	YES	Mike Middlecamp	YES
Lori Bond	YES	Marc Williams	YES
MC Chitszan	YES	Erica Velasquez	YES

Alderman Middlecamp made the motion for **Ordinance 2023-12** to be adopted, Alderwoman Caruthers seconded the Motion. Motion Passed 6-0

Angie Caruthers	YES	Mike Middlecamp	YES
Lori Bond	YES	Marc Williams	YES
MC Chitszan	YES	Erica Velasquez	YES

Alderwoman Velasquez made the motion for the Emergency Clause to be adopted, Alderman Chitszan seconded the Motion. Motion Passed 6-0

Angie Caruthers	YES	Mike Middlecamp	YES
Lori Bond	YES	Marc Williams	YES
MC Chitszan	YES	Erica Velasquez	YES

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**10) AN ORDINANCE TO REZONE APPROXIMATELY 6.08 ACRES FOR PARCELS #05-10045-132 AND #05-10045-126 FROM AGRICULTURE (A-1) TO SINGLE FAMILY RESIDENTIAL (R-4) IN THE CITY OF CAVE SPRINGS, ARKANSAS.**

Alderman Williams made the motion to suspend the rules and to be placed on the third and final reading by title only, Alderwoman Bond seconded the motion. Motion Passed 2-4

Angie Caruthers	NO	Mike Middlecamp	NO
Lori Bond	YES	Marc Williams	YES
MC Chitszan	NO	Erica Velasquez	NO

Alderman Chitszan made the motion for Ordinance to suspend the rules and to be placed on the 1<sup>st</sup> reading, Alderwoman Velasquez seconded the Motion. Motion Passed 5-1

Angie Caruthers	NO	Mike Middlecamp	YES
Lori Bond	YES	Marc Williams	YES
MC Chitszan	YES	Erica Velasquez	YES

Alderwoman Caruthers made the motion for Ordinance to be put on the 2<sup>nd</sup> reading, Alderman Chitszan seconded the Motion. Motion Passed 6-0

Angie Caruthers	YES	Mike Middlecamp	YES
Lori Bond	YES	Marc Williams	YES
MC Chitszan	YES	Erica Velasquez	YES

Alderwoman Caruthers made the motion for Ordinance to be put on the 3<sup>rd</sup> and final reading, Alderman Chitszan seconded the Motion. Motion Passed 6-0

Angie Caruthers	YES	Mike Middlecamp	YES
Lori Bond	YES	Marc Williams	YES
MC Chitszan	YES	Erica Velasquez	YES

Alderwoman Bond made the motion to approve rezoning to R4, Alderwoman Caruthers seconded the motion. Motion Failed 2-4

Angie Caruthers	NO	Mike Middlecamp	NO
Lori Bond	YES	Marc Williams	YES
MC Chitszan	NO	Erica Velasquez	NO

**11) DECLARE OPEN COUNCIL POSITION**

Alderwoman Caruthers made the motion to approve the declared open council position for Ward 2 Position 2 (Lori Bond), Alderman Chitszan seconded the motion. Motion Passed 6-0

Alderwoman Caruthers the motion to adjourn at 8:33 pm., Alderman Chitszan seconded the motion.

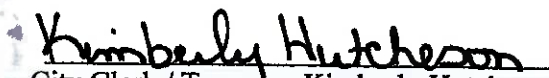
Motion Passed 6-0

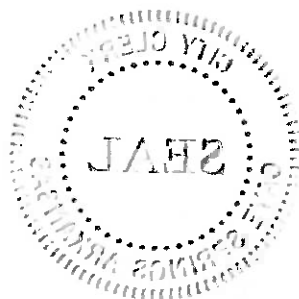
  
Mayor Randall Noble  
AT 11:51 O'CLOCK A.M.

OCT 04 2023

CITY OF CAVE SPRINGS, AR  
CITY CLERK



  
City Clerk / Treasurer Kimberly Hutcherson  
City of Cave Springs, AR City Council Meeting 07/25/2023  
City Council Minutes approved by Council on 9-26-23  
Minutes are not verbatim transcripts of the proceedings.



FILED FOR RECORD  
ATTEST: JAMES A. JAMES  
JAN 14 1903  
CITY OF CAVE SPRINGS, AR.  
CITY CLERK