

**City of Cave Springs  
City Council Meeting Minutes – American Legion  
March 22, 2022 @ 6:30 PM**

**Call to Order of City Council Meeting @ 6:32pm**

Mayor Noblett	Present
Marc Williams	Present
Angie Caruthers	Present
Lori Bond	Present
Mike Middlecamp	Present
MC Chitszan	Present
Liz Hendricks	Present

**Others Present:**

Recorder Treasurer – Kimberly Hutcheson  
Police Chief – Keith Lawson  
Fire Chief – Gary Jordan  
City Attorney – Justin Eichmann  
Milestone - Cassie Elliott

**Approval of the March 22, 2022, City Council Agenda**

Alderman Chitszan made the motion to approve the agenda, Alderwoman Bond seconded the motion.  
Motion Passed 6-0

**Approval of City Council Minutes – February 2022**

Alderwoman Caruthers stated that #7 will need to be corrected on the minutes.

Alderwoman Caruthers made the motion to approve city council minutes with amendments; Alderwoman Hendricks seconded the motion. Motion Passed 6-0

**City Financial Reports:**

**February 2022 City Financial Report**

Alderman Williams made the motion to approve City Financials for February 2022, Alderman Chitszan seconded the motion. Motion Passed 6-0

**Water and Sewer Financial Reports:**

**February 2022 Water and Sewer Financial Report**

Alderman Williams made the motion to approve Water & Sewer Financials for February 2022, Alderman Middlecamp seconded the motion. Motion Passed 6-0

**Department Reports:**

Fire Department – Gary Jordan  
Police Department – Keith Lawson  
Water and Sewer – Julie Bradberry  
Planning Commission – Mayor Noblett

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**Attorney's Report:** Justin Eichmann

**Simpson De-Annexation Property:**

*After the annexation process was completed by Cave Springs, an error was discovered with regard to the legal description that was made part of both Bentonville and Cave Springs ordinances. After consultation with the City Attorney, George Spence, Bentonville is correcting the ordinance as a typo by notifying the Council, substituting the corrected legal description, and indicating the correction for the minutes by this note. This procedure was thought to be adequate as the error was in fact a typo - one line left out of a two-page legal description; because the map presented with the item was correct; and because the matter was non-controversial in that it was adopted without discussion or dissent.*

Alderman Middlecamp made the motion to approve going forward on appraisal and acquisition process on 1 water & 1 sewer easement, Hughes & Morris condemnation. Alderwoman Caruthers seconded the motion.  
Motion Passed 6-0

**Recorder / Treasurers Report:** Kimberly Hutcheson

**Mayor's Report:** Randall Noblett

1. Mayor Noblett announced the City of Cave Springs is now a City of the First-Class effective March 9, 2022

**Public Comments:**

None

**Council Updates:**

1. The city will need to request new bids for the pole barn for public works due to the previous bid not having the correct measurements for the equipment.

**New Business:**

- 1) **A RESOLUTION APPROVING AND AUTHORIZING THE MAYOR OF CAVE SPRINGS TO EXECUTE AN AGREEMENT FOR WATER SERVICE BOUNDARIES WITH THE CITY OF BENTONVILLE.**

Alderman Chitszan made the motion to approve Resolution 2022-11, Alderman Middlecamp seconded the motion. Motion Passed 6-0

- 2) **A RESOLUTION AUTHORIZING THE MAYOR TO ENTER A MEMORANDUM OF UNDERSTANDING FOR MS4 JURISDICTIONS OF NWA WITH THE NWA REGIONAL PLANNING COMMISSION FOR THE CITY OF CAVE SPRINGS, ARKANSAS**

Alderwoman Hendricks made the motion to approve Resolution 2022-13, Alderwoman Bond seconded the

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motion. Motion Passed 6-0

**3) A RESOLUTION AUTHORIZING THE ACCEPTANCE OF THE LOW BID SUBMITTED BY BOYLES CONSTRUCTION INC. FOR THE CONSTRUCTION OF A 12 INCH WATER LINE IN THE CITY OF CAVE SPRINGS, ARKANSAS.**

Alderman Williams made the motion to approve Resolution 2022-13, Alderwoman Bond seconded the motion. Motion Passed 6-0

**4) A RESOLUTION APPROVING THE MAYOR OF CAVE SPRINGS, ARKANSAS TO AUTHORIZE FIRE HYDRANT MAINTANCE WORK TO BE PERFORMANED BY BELL CONSTRUCTION.**

Alderman Middlecamp made the motion to approve Resolution 2022-14, Alderman Chitszan seconded the motion. Motion Passed 6-0

**5) A RESOLUTION TO WAIVE COMPETITIVE BIDDING AND TO APPROPRIATE FUNDS AND AUTHORIZE THE PURCHASE A POLICE VEHICLE AND RELATED EQUIPMENT.**

Alderwoman Caruthers made the motion to approve Resolution 2022-15, Alderman Williams seconded the motion. Motion Passed 6-0

**6) A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT WITH UPSCALE OFFICE CLEANING, INC.**

Alderwoman Caruthers made the motion to approve Resolution 2022-16, Alderman Williams seconded the motion. Motion Passed 6-0

**7) AN ORDINANCE SETTING THE SALARY AND DUTIES FOR THE OFFICE OF CITY ATTORNEY FOR THE CITY OF CAVE SPRINGS, ARKANSAS.**

Alderman Chitszan made the motion to suspend the rules and to be placed on the third and final reading by title only, Alderman Middlecamp seconded the motion. Motion Passed 6-0

Angie Caruthers	YES	Liz Hendricks	YES
Lori Bond	YES	Mike Middlecamp	YES
MC Chitszan	YES	Marc Williams	YES

Alderman Chitszan made the motion for the Ordinance 2022-09 to be adopted, Alderman Middlecamp seconded the Motion. Motion Passed 6-0

Angie Caruthers	YES	Liz Hendricks	YES
Lori Bond	YES	Mike Middlecamp	YES
MC Chitszan	YES	Marc Williams	YES

**8) AN ORDINANCE RECLASSIFYING OFFICES IN ACCORDNANCE WITH THE ASCENSION OF THE CITY OF CAVE SPRINGS TO BE A CITY OF THE FIRST CLASS.**

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Alderman Middlecamp made the motion to suspend the rules and to be placed on the third and final reading by title only, Alderman Chitszan seconded the motion. Motion Passed 6-0

MC Chitszan YES

Angie Caruthers YES  
Lori Bond YES

Liz Hendricks YES  
Mike Middlecamp YES  
Marc Williams YES

Alderwoman Hendricks made the motion for the **Ordinance 2022-10** to be adopted, Alderman Chitszan seconded the Motion. Motion Passed 6-0


Angie Caruthers YES  
Lori Bond YES  
MC Chitszan YES

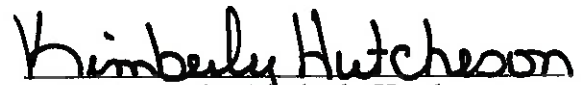
Liz Hendricks YES  
Mike Middlecamp YES  
Marc Williams YES

Alderwoman Hendricks Stated she will be resigning from the council effective immediately after this council meeting. She has sold her house and unfortunately will be moving out of the city.

Alderman Chitszan made the motion to declare a vacancy in the council position for Ward 3 Position 2, Alderman Middlecamp seconded the motion. Motion Passed 6-0

Alderwoman Caruthers made the motion to adjourn at 8:23 pm, Alderman Williams seconded the motion. Motion Passes 6-0

  
Mayor Randall Noblett

  
City Recorder Kimberly Hutcheson

FILED FOR RECORD  
AT 12:39 O'CLOCK P.M.

APR 27 2022

CITY OF CAVE SPRINGS, AR  
CITY CLERK

